

donation request form



date received: _____
pick up date: _____
(office only)

Here at Snow City Cafe, we believe our community is everything. We do what we can to support *our* community by positively contributing to causes that protect the environment, and promote cultural enrichment, education and awareness.

Please mail, email or fax us this form along with a cover letter to:

Snow City Cafe
Attn: Donation Request
1034 W. 4th Ave.
Anchorage, AK 99501

fax: (907) 272-6338 | email: aurora@snowcitycafe.com

Name of organization: _____

Address: _____ city: _____ state: _____ zip: _____

Contact name: _____ phone: _____ email: _____

Name of Event: _____

Date of event: _____

Type of donation requested: food merchandise gift card \$ _____ other: _____

confirmation requested by (date): _____

date of pick up: _____

(if donation is granted, we may request you pick up the donation.)

This organization is (please mark one):

Educational Arts/Culture Environmental Other:

Is this organization a 501(c)(3) non-profit? yes no

Event description (name, date, time, # of people to attend, and purpose)

Is this event a fundraiser? yes no

who do the proceeds benefit? _____

Have you received a donation from us before? yes no date: _____

Note: Completion of this form DOES NOT guarantee Snow City Cafe will fulfill your request. In-kind/gift card donations only (no cash.)

Due to the high volume of requests received, we are not able to fulfill all donations requested. We request a minimum of 2 weeks notice for gift cards, 4 weeks for other donations. Requests reviewed monthly. Selected recipients will be notified by the 7th of each month. If you aren't selected, please feel free to reapply the next month.

**We welcome opportunity for community involvement,
thank you for your interest!**